

Texas Occupational Therapy Association
Board of Directors Meeting
Agenda
9:00 am – 4:00pm
October 19, 2024

9:00 am Welcome/Roll Call
Introduce guests and Board Members-
Rules of the day – posted on Google Drive
Review and approve June 2024 BOD Meeting Minutes – Submitted by
Laurie Stelter
Review and approve the current agenda-posted on Google Drive

9:15 am **Activity – Bring your mobile device and TOTA knowledge**
TOTA: Past, Present and Future Trivia.

9:45 am **General District & Committee Updates / Discussion**– John Luna

10:00 am **OT & PT Service Delivery in Schools Conference**
Jean Polichino

10:15 am **Executive Director Updates / Discussion** - Judi Joseph

Break (5 minutes)

11:00 am **District Volunteers: Guidelines and timelines for filling empty positions**

Break out - into 4 groups focusing on 4 themes
Group 1 Identifying barriers, Motivating volunteer leaders
Group 2 Overcoming Challenges, Succession Planning
Group 3 Broadening the Candidate Pool
Group 4 Retaining Leaders

12:00 pm Lunch

12:30 pm **Google Drive organization – TOTA has lots of resources, how can we organize them for everyone to use – Laurie Stelter**

1:00 pm **Social Media –Updates Amanda Elsner & Tamara Traber**
Publicizing your event with TOTA Available tools and tips*

1:30 pm **Retreat Planning: What would you like to see at the retreat**
Breakout into three groups

2:00 pm

Break
Old Business
Review outstanding motions

New Business

2:10 pm

- Approve Appointment of new committee positions
- Chair on legislative and political affairs
 - Development Chair
 - FOT

*

Executive Interim Charges– Ad hoc Committees

- Committee on Annual Retreat Planning
- District volunteer
- Strategic preplanning

2:30 pm

Review outstanding motions Laurie

Next meeting notification – Laurie

3:00 pm Motion for Adjournment