

Texas Occupational Therapy Association
Board of Directors Meeting
Agenda
9:00 am – 4:00pm
June 21, 2025

9:00 am Welcome/Roll Call
 Introduce guests and Board Members-
 Rules of the day –
 Review and approve Jan 2025 BOD Meeting Minutes
 – Submitted by Laurie Stelter
 Review and approve the current agenda-posted on Google Drive

9:15 am **Activity – Quick Connection Breakout**
 TOTA: Capture the Opportunities

9:30 am **District and Committee Reports**

District Reports

- Alamo South
- Capital Centex
- Great Plains West
- Gulf Coast East
- Rio Grande
- Trinity North

Committee Reports

- Development
- Education
- Legislative & Political Affairs
- Membership
- Awards Committee
- Nominating Committee
- Standards and Practice
- Committee on Diversity and Inclusion
- Social Media
- History Ad Hoc Committee

Representative Reports

- AOTA RA Representative Report
- OTA Representative Report

- OT/OTA Student Representatives

Organizational Partners (can be reviewed online)

- TSHT
- OT-BE
- TOTF

Break 5 minutes

10:15 am **Benchmarking** – what information can we use to evaluate our initiative-
AOTA presentation (zoom or pre-recorded)

11:00 am **Executive Board Updates**
 Keegan Bylaws and P & P clean up
 OTA Rep
 Lori Final presentation of Document Storage system
 Jason Updated Budget report
 John AOTA Affiliation agreement
 New Board appointments
 Strategic Planning Task Force
 Support for AOTA incoming administration

11:30 am **Executive Director Updates / Discussion** - Judi Joseph

- Future collaboration with OTBE
- Virtual Late Stages Parkinson's Disease Symposium in April 2026
- New Board Member Orientation – all newly elected and appointed board members must complete orientation. Review which sections need updating.
- District Board Member Orientations
- February Board Planning Meeting/Retreat
- Potential Board member service conflicts – Things to monitor (cross-check)
- School Based Conference
- New TOTA employee, Sara Stevens – start date June 2, 2025. Sara will replace the position currently held by Kami Lusson (Vendor Services Coordinator). Sara will be mentored by Kami Lusson for a smooth transition as Kami will retire on November 30, 2025.

12:00 pm Lunch

1:00 pm

Old Business

1:30 pm New Business

Discussion Items:

- Affiliation Agreement Vote of support from the board for signature
- New Appointments – Board Confirmation Vote
- New Documentation Group
- Parkinson's Symposium

Executive Interim Charges

- Task Force on Strategic Planning
- Task Force on Bylaws and OTA Bylaws

2:30 pm

Review outstanding motions Laurie

Next meeting notification – Laurie

3:00 pm Motion for Adjournment

3:05 pm **District & Committee Training: Brief breakout for District Chairs**

4:00 pm Break out Complete.