

Thank you note

When addressing a letter to an elected official always place “The Honorable” in front of their name.

In the salutation of your correspondence, use the specific title of the office they hold. For example:

Dear Representative (last name)

Dear Senator (last name)

Thank you for taking time out of your busy schedule to meet with me (and my colleagues/classmates) to discuss the various roles of occupational therapy including behavioral health.

By supporting occupational therapy practitioners you are making a difference in their clients, your constituents, and the communities you represent.

The Honorable (your Senator's full name)

Texas State Senate

P.O. Box 12068

Austin, Texas 78711

512-463-0326 (fax)

Dear Senator (last name):

The Honorable (your Representative's full name)

Texas House of Representatives

P.O. Box 2910

Austin, Texas 78768-2910

512-463-5896 (fax)

Dear Representative (last name):

