

April 30, 2026

Dear TOTA Members,

The TOTA Board of Directors met on March 28, 2026, and approved several proposed amendments to the TOTA Bylaws. In accordance with our governing procedures, these proposed changes are now being submitted to the full membership for comment.

Comments are being accepted for thirty days. After the comment period, the proposed amendments will appear on the 2026 ballot.

Amendments to the Bylaws require an affirmative vote of the majority of TOTA members. Once voting is complete, the results will be published in the official publications of TOTA.

**Below is a summary of the proposed amendments for your review.**

Proposed Amendments to the Bylaws

1. Article VI. State Officers: Section 1. Elected Officers Elected officers of TOTA shall be President, President-Elect, Vice President, Secretary, Treasurer, and **OTA Representative**. These officers shall perform the duties prescribed by the Bylaws, parliamentary authority, and the TOTA Policy and Procedures Manual.
2. Article VI. State Officers: Section 3. Terms of Office The President-Elect shall be elected in an odd-numbered year and assume the office of President in an even-numbered year. The Vice President and Secretary shall be elected and assume office in odd-numbered years. **The Treasurer and OTA Representative shall be elected and assume office in even-numbered years.**
3. Article VII. Board of Directors: Section 2. Board Composition The OTA Representative is removed from the list of non-voting members and is now included under the elected Officers of TOTA. Voting members of the Board will include elected Officers and District Chairs. Non-voting members will include the Executive Director and Student Representatives.
4. Article IX. District Organization: Section 4. District Officers Each District shall have a minimum of four elected officers: Chair, Vice-Chair, Secretary, and OTA Representative. These officers shall perform duties as prescribed by the Bylaws, parliamentary authority, and TOTA policies and procedures.
5. Article IX. District Organization: Section 8. Terms of Office The District Chair and OTA Representative will be elected in one year; the Secretary and Vice Chair will be elected in the alternate year.

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**Additional Proposed Amendment: Clarification of Student Membership Definition**

- 6. Article IV. Membership: Section 2. OT Student The definition of OT Student (OTS) membership is clarified to include:
  - (a) Members enrolled in entry-level OT or OTA programs, with membership extending until successful completion of the certification exam.
  - (b) Members enrolled in post-professional OT-related programs, including post-professional OTD or similar graduate degrees, with membership extending until successful graduation.

Your participation by providing comments is essential to ensuring that our Bylaws remain current, equitable, and reflective of the needs of our profession.

Thank you for your engagement and continued support of TOTA.  
TOTA Board of Directors

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